

**OFFICE OF THE COMMISSIONER OF GST AUDIT-1  
C.R. BUILDING: I.P. ESTATE: NEW DELHI - 110109**

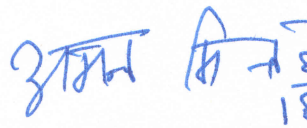
C. NO. I-17(2)/GST Audit-I/purchase of Computer/2018

Dated:-

**TENDER NOTICE**

I am directed to invite quotations in sealed bids from interested parties/ firms for **purchase of Microsoft office Home & Business and Quick Hill Anti virus.**

2. Interested firms may submit sealed bids documents in separate covers duly super scribed. Both the sealed covers should be put in a bigger envelope which should also be sealed and super scribed with **"Quotation for purchase of Microsoft office Home & Business 2016 and Quick Hill Anti Virus at GST Audit-1, New Delhi"** and be sent at the following address at the earliest but not later than **17:00 HRS** on **06.11.2019**. The sealed quotations may either be submitted by post or dropped in the box placed outside **Room No. 271 A, C.R. building, I.P., Estate, New Delhi**. The bids shall be opened on **07.11.2019** at 12:00 Hrs by the Tender Committee, in the office of the Assistant Commissioner, GST Audit-I, Room No 117, C.R. Building I.P. Estate, New Delhi. The interested parties who want to be present at the time of opening of the tender may like to send their representatives on the scheduled date and time.

  
18/10/19

**Assistant Commissioner (Admin)  
GST Audit-I, Commissionerate**

Copy to:-  
1. Notice Board  
2. Zonal website

### **Annexure B**

The rates may be quoted on comprehensive basis for purchase of Microsoft office Home & Business and Quick Hill Anti virus at GST Audit-1, New Delhi.

1. The rates may be quoted in the prescribed format for one time inclusive of GST.

<i>S.No</i>	<i>ITEMS NAME</i>	<i>QTY</i>	<i>RATE</i>
1	Microsoft office Home & Business 2016	01	
2	Quick Hill Anti Virus	01	

2. The firms meeting the condition should submit their bids in sealed envelope.

Signature of authorized signatory with date:

Name:

Designation:

Name of firm:

Address: